

NEBRASKA TELEPHONE ASSISTANCE PROGRAM (NTAP) APPLICATION AND CERTIFICATION FORM

10-2016

(If you live on Tribal land, **DO NOT** use this application. Contact your local company for a Tribal land discount.)

**APPLICANT INSTRUCTIONS:** In order to be approved for assistance you must complete and sign this application. Read this application completely (**Front and Back**), answer all questions on this form, provide all documents requested, sign this application and return it to the NTAP department at: **PO Box 94927, Lincoln, NE 68509.**

Have Questions: Call 1-800-526-0017 or in Lincoln, 402-471-3101

United States Citizenship Attestation: For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows (Please select one):

I am a citizen of the United States

----OR----

I am a qualified alien under the federal immigration and Nationality Act, my immigration status and alien number are as follows: My alien number is: \_\_\_\_\_ and I agree to provide a copy of my USCIS documentation upon request.

Members of the Applicant's Household

A "household" is any individual or group of individuals (related or unrelated) who are living together at the same address as one economic unit. If an adult has no or minimal income and lives with someone who provides financial support to him/her, both people shall be considered part of the same household. Children under the age of eighteen living with their parents or guardians are considered to be part of the same household as their parents/guardians.

Please list requested information for applicant and all members of household below.

First Name	MI	Last Name	Complete Social Security Number	Date of Birth (Month/Day/Year)

**\*\*\*PLEASE NOTE: THIS APPLICATION IS PRINTED FRONT AND BACK. REMEMBER TO DOUBLE CHECK EACH SIDE TO MAKE SURE YOUR APPLICATION IS COMPLETE\*\*\***

Nebraska Telephone Assistance Program (NTAP) Applicant Information-Please Print

Applicant Name: Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

**Last 4 digits** of Applicant's Social Security Number: \_\_\_\_\_ Applicant's Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Complete Street Address of where you live (This **cannot** be a PO Box and must be the address listed or will be listed with your company):

Street Address: \_\_\_\_\_ Apt-Room-Lot Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Please check one: Is the address listed above:  Temporary  Permanent

Mailing Address: **ONLY** if different from the address you listed above. This **can be** a PO Box.

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Members of the Applicant's Household**

A "household" is any individual or group of individuals (related or unrelated) who are living together at the same address as one economic unit. If an adult has no or minimal income and lives with someone who provides financial support to him/her, both people shall be considered part of the same household. Children under the age of eighteen living with their parents or guardians are considered to be part of the same household as their parents/guardians.

How many people live in your household, including applicant \_\_\_\_\_ (this needs to be a number greater than zero).

**Please read definition of household above. Household does not include others living at apartment complex, nursing home or assisted living building, only those at your specific address.**

Is there more than one household at the address you listed above? Check  NO or  YES

**Account INFORMATION \*\*\*PLEASE NOTE\*\*\*** Not all companies participate with NTAP or provide NTAP in all coverage areas. For participating companies please see list, if included, or contact the NTAP department.

Name of My Company: \_\_\_\_\_

My Phone Number is: (\_\_\_\_) \_\_\_\_\_

Broadband account number: \_\_\_\_\_

Customer Name on Account/ Bill: \_\_\_\_\_

**\*\*Please Note: the account must be in or contain the applicant's name**

OR mark that you do not currently have service

\_\_\_\_ I do not currently have service

Each of the statements on the next page **MUST** be marked in order to receive assistance. By reading and marking each statement I Certify Under Penalty of Perjury and understand that failure to comply with the statements below will result in removal of credits provided on my account, loss of minutes or termination of your service.

# CERTIFICATION STATEMENTS

- I understand that I will not be able to transfer my NTAP benefit to another provider for 60 days if I have voice service, or 12 months if I have broadband service unless, I move, my provider is no longer in service, my provider fails to provide service, my provider has imposed late fees for non-payment on the service greater than or equal to the monthly charge for service or my provider is found in violation of Commission rules for the benefit year and I am impacted by the violation.
- I agree to complete a new application, notify my provider and NTAP within 30 days of moving.
- I understand completion of this application does not constitute immediate acceptance into this program.
- I understand that I will be required to recertify my information and provide proof of participation in one of the programs listed in the eligibility section of this application or provide proof that my income is currently at or below 135% of the poverty level at any time. I understand that failure to recertify my information and/or provide proof of current participation in one of the programs listed in the eligibility section of this application or that my income is currently at or below 135% of the poverty level will result in being de-enrolled (having the credit removed from my account or termination of service) from the program.
- I understand that NTAP is a non-transferable benefit and that I may not transfer this benefit to any other person.
- I understand that NTAP is a federal benefit and that willfully making false statements to obtain the benefit can result in fines, imprisonment, de-enrollment (credit being removed or termination of service) or being barred from the program.
- I understand that at any time I may be requested to re-certify my continued eligibility and that if I fail to re-certify it will result in me being de-enrolled (credit removed from my account or termination of service) from the program.
- I understand that if I am receiving more than one NTAP credit or if for any reason I no longer satisfy the criteria outlined in this application to receive NTAP support I will notify my company and NTAP within 30 days and that failure to abide by this requirement may result in penalties or being de-enrolled (credit removed from my account or termination of service) from the program.
- I understand that there can only be one supported line per household, I have read the definition of household provided above and I understand that if I violate the one supported line per household rule it violates the FCC's rules, I will be de-enrolled (credit removed from my account or termination of service) from the program and this violation could result in criminal prosecution by the U.S. Government.
- I will notify my provider and NTAP within 30 days if my household is receiving more than one NTAP benefit or if at the time that I am applying for NTAP assistance another person in my household is already receiving assistance from the program. I understand that failure to follow this requirement may result in penalties or being de-enrolled (credit removed from my account or termination of service).
- I agree to notify NTAP within 30 days of changing my phone number.
- I agree to notify NTAP and complete a new application requesting assistance if I decide to change my provider.
- I understand that if I am completing this application due to a change of providers, it will not result in more than one NTAP supported account in my household or I understand that in the future if I change providers, this change cannot result in more than one NTAP supported account in my household.
- I currently participate in one of the programs listed in the eligibility section of this application or that my income is currently at or below 135% of the poverty level and I have provided proof of participation or proof of income if required to do so.
- I understand it is my responsibility to notify NTAP and my provider within 30 days after I no longer participate in at least one of the qualifying programs or that my income is no longer at or below 135% of the poverty level and that failure to abide by this requirement may result in penalties or being de-enrolled (credit removed from my account or termination of service).

I hereby certify that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States. I further certify, under penalty of perjury, the above information is true. I have read the information on this application and understand I must meet the above qualifications to receive assistance from this program. By signing this application, I hereby give consent to release my information provided in this application to the administrator of the Lifeline Program-Universal Service Administrative Company and I understand that the information released will be kept confidential.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*POA Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* If an authorized representative is signing the application, a copy of the Durable Power Of Attorney or Guardianship document must be included

**ELIGIBILITY REQUIREMENTS:** ELIGIBLE PROGRAMS-Mark the box next to which program(s) you currently receive or if you qualify based on income. If requested please send documentation showing your current participation. See section below for income guidelines. You do not have to meet both program and income guidelines to be eligible.

- Medicaid-**No Proof Needed**
- Supplemental Nutrition Assistance Program (SNAP)-**No Proof Needed**
- Children's Health Insurance (CHIP)-**No Proof Needed**
- Federal Public Housing-**See section below titled "Housing Authority Personnel Please Note"**
- Supplemental Security Income (SSI) -**Current award letter from Social Security Administration**
- Veterans Pension Benefit/Survivors Pension Benefit-**Current Veterans Administration statement of benefits**
- My household income is at or below 135% of the poverty level-**See below**

**NTAP ELIGIBILITY BASED ON INCOME GUIDELINES:** Income is all income received by all members of a household. This includes, but is not limited to: salary before deductions of taxes, public assistance benefits, social security payments, pensions, lottery winnings, unemployment compensation, veteran's benefits, inheritances, alimony, child support payments, workers' compensation benefits, and gifts.

Household Size	1	2	3	4	For each add'l person
Income at or below	\$16,038	\$21,627	\$27,216	\$32,805	Add \$5,616

If qualifying under income you must provide copies of documentation to show that your annual income is at or below 135% of the poverty level. Below is a list of documents accepted to show proof of income. When submitting documentation, please do not submit a document that is over 1 calendar year old. If possible, please send a copy of the documents you are submitting. Submitted documents will not be returned.

**Salaries, Wages, Tips, Commissions, etc.:** Three consecutive months of paystubs, your most recent W2 forms or last year's income tax form. If you are self-employed; send a copy of your recent income tax form.

**Retirement, Social Security or Pensions:** Copies of your award notice or statement of benefits letter.

**Workers' Compensation, Unemployment or Disability:** Copy of the letter you received from Workers' Compensation, letter from State employment office, check stubs or your award letter from the Social Security Office.

**Military Benefits:** Copy of your Veterans, Civil Service, or Military Allotment benefits statement.

**Child Support or Alimony:** Copy of checks received, court decree or legal agreement.

**Other:** Any award letters or benefit statements of other income received.

**PROOF OF FEDERAL HOUSING DOCUMENT:**

If you are receiving Federal Housing Assistance, please have your local Housing Authority Personnel complete this section below.

**HOUSING AUTHORITY PERSONNEL PLEASE NOTE:  
NOT TO BE COMPLETED BY APPLICANT**

Housing Authority Personnel you are completing this document as verification that the person below is receiving Federal Housing Assistance (HUD, Section 8 or USDA Rural Development). Please complete all the information below. Must be original Housing Authority Personnel Signature.

**Tenant Name:** \_\_\_\_\_

**Printed Name of Authorized Housing Authority Personnel:** \_\_\_\_\_

**Housing Authority Personnel Title:** \_\_\_\_\_

**Telephone Number (        )** \_\_\_\_\_

**Housing Authority Address:**

**Street:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

*AGENCIES hereby "certify" that their office is directly involved with administering the program(s) or has access to the records of the office that does administer the program(s), and the applicant is currently on these program(s).*

**Housing Authority Personnel Authorized Signature:** \_\_\_\_\_